

Draft
Meeting Minutes
June 15, 2006 Prevailing Wage Advisory Committee

Attendees:

1. Prevailing Wage Advisory Committee Members: Rick Slunaker (Associated General Contractors), Kathleen Garrity (Associated Builders and Contractors), Dave Johnson (Building Construction Trades Council), Allan Darr (IOUE Local 302), Randy Dubigk (WSDOT), Linda Alexander (Benton County PUD)
2. L & I Staff: Dave Soma, Cindy Hanson, Ramona Christensen-Russell, Gustavo Aviles, Josh Swanson, Trista Zugel, Sally Elliott, Steph Findley, Doric Olsen, Heather McCormack-Martin
3. Other Participants: Terry Tilton, Miriam Israel Moses, Dave O'Meara, Paul Ingham, Ron Roberts, Dan Taylor, Peter Coates, Doug Smith

Agenda Item	Discussion	Action	Due Date
Opening Remarks Introductions	The meeting was opened by Dave Soma at 9:00 a.m. and all present introduced themselves. Patrick Woods addressed the Committee and thanked everyone for their continued support. Patrick outlined the prevailing wage program's priorities for the coming year as conducting wage and hour surveys, outreach and education with awarding agencies, compliance and streamlining the complaint process to ensure more timely investigations. In answer to a question about the vacant Apprenticeship Program Manager position, Patrick stated that they would be conducting a nation wide search and anticipates the position to be filled within 3 months.		
Review and approve minutes from last meeting	Minutes of the May 23, 2006 meeting were approved after requests to make the following corrections: <u>Legislation</u> : Cite to RCW 39.12.020 section (3) change to Section (2). <u>Subcontractors on Affidavits</u> : Add General Contractor (after Awarding Agency) to the statement of those not aware third tier subcontractors are on projects.		

	Add Dave O'Meara's name as member of the subcommittee.		
Personnel Update	Dave Soma introduced Gustavo Aviles, newly hired Economist for the Prevailing Wage Program, who will be responsible for conducting the wage and hour surveys. Interviews have been scheduled for the vacant Secretary Supervisor position and it is anticipated that a decision will be made and the position filled by August 1, 2006.		
<ul style="list-style-type: none"> • Budget Update • Decision Packages 	<p><u>Budget Update:</u> Heather McCormack-Martin provided handouts covering the Cost Allocation Implementation Results Yearly Update, FY06 Supplemental Budget Request for Adjustment in FY07, Variance Analysis to date for Prevailing Wage Administrative Services to include Directors Office, Office of Human Resources, SCS Administration and each of the department six regions and the Program's 05-07 Biennial Fiscal Overview through April 2006. A request was made for a report reflecting a statewide analysis as well as a break out for all of SCS's indirect costs. Josh Swanson will provide this information to the Committee via e-mail for this request as well as other specific questions raised about indirect/direct spending in other areas of the agency.</p> <p><u>Decision Packages:</u> Trista Zugel provided information on the decision package specifically relating to the computer program/system for conducting wage and hour survey's on line piece of the budget package. The informal quote (from the department's IS division) came in at \$50,000 for an online wage survey</p>	Josh to e-mail Committee	Completed 6/29/06

	<p>pilot project to streamline the survey process and increase response rates. Trista explained that this initial online pilot project will have the capacity to be expanded depending on the agencies needs and result of the pilot program.</p>		
<ul style="list-style-type: none"> • Scope of Work Update • Apprenticeship Prevailing Wage Rates • GA Turnkey • Increased Compliance/Process Improvement • Legal Update • Subcontractors on Affidavits Sub-Committee • Determinations 	<p><u>Scope of Work:</u> Cindy provided an update on the three draft scopes that have been finalized and will be moving forward through the rule making process. Further discussion on those in draft form will be addressed at the Scope Sub-Committee meeting following the PWAC meeting.</p> <p>Cindy stated that the department is moving forward with proposed rule making for the Electronic Technicians Scope (WAC 296-127-01322). Explaining that the CR-101 was to be filed 7/5/06, CR-102 filed 8/22/06, Public Hearings the week of October 2, 2006, CR-103 filed 11/21/06 and new rule effective 1/1/07. Committee was provided with a copy of the CR-101.</p> <p><u>Apprenticeship Prevailing Wage Rates:</u> Dave stated that a meeting was scheduled at 11:30 (following PWAC meeting) with Patrick Woods to discuss this issue and that any further discussion would be tabled until after that meeting.</p> <p><u>GA Turnkey:</u> Dave stated that the department and GA are still working to finalize the MOU as it relates to Turnkey projects and when finalized he will share with PWAC.</p> <p><u>Increased Compliance/Process Improvement:</u> Cindy provided an overview of the 21 workshops that she and Ramona have conducted over the past year.</p> <p>Dave outlined the programs process improvement project which is</p>		

	<p>looking at ways to improve the timeliness of wage complaint investigations as well as determinations. The team's recommendations will be shared with PWAC when finalized. Those recommendations may contain proposed legislative changes such as penalties for failing to Post the Intent to Pay Prevailing Wage Statement, increased penalties for failing to produce records, increased debarment period and additional outreach and education.</p> <p><u>Legal Update:</u> Cindy provided a legal update on current cases at the AG level.</p> <p><u>Subcontractors on Affidavits Sub-Committee:</u> Dave advised that Carlena Anderson is currently working w/ sub-committee members to set a date for the first meeting. Sub-committee members are: Dave Soma, Dave Johnson, Chris Elwell, Kathleen Garrity, Randy Dubigk, Doric Olsen, Dave O'Meara and Miriam Israel Moses. <i>NOTE:</i> Meeting date scheduled for 7/7/06 at 2PM at the departments Tukwila Service Location.</p> <p><u>Determinations:</u> Dave passed out copies of determination letters that have been issued during the last six months. He stated that the program is working to get these letters posted on the programs internet site. However, copies will continue to be provided at each PWAC meeting.</p>		
Dates and location for upcoming meetings	<p>Next meeting scheduled for September 28, 2006 at the Department's Tukwila Service Location from 9:00 a.m. – 11:30 a.m. December 14, 2006 in Tumwater , Room S118, from 9:00 a.m. – 11:30 a.m.</p>		